THE KAKCHING MUNICIPAL COUNCIL (SLAUGHTER HOUSE) BYE -LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Slaughter House) Bye -Laws, 2025".
- (2) These bye-laws shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.

2. Definitions: In these Bye - Laws, unless the context otherwise required:

- (1) "Council' means the Kakching Municipal Council.
- (2) "Chairperson" means the Chairperson of the Kakching Municipal Council.
- (3) "Senior Chief Executive Officer" means the Senior Chief Executive Officer of Kakching Municipal Council.
- (4) "Licence" means licence granted to an owner of a Slaughter House in form A Appended to these Bye–Laws.
- (5) "Slaughter House" includes a building or place where animal is killed and flayed for the purpose of food.

3. Licence for Slaughter House:

- (1) No Slaughter House shall be established or continued in the Kakching Municipal Area except under a licence.
- (2) The fee for such a licence shall be Rs. 10,000/- (Rupees Ten Thousand) per annum or as decided by the Council from time to time.
- (3) An application in Form B appended here shall be used for obtaining new licence/renewal of licence for the Slaughter House.

4. Owners of existing Slaughter House to apply for Licence:

- (1) The owner of the existing Slaughter Houses shall apply for a licence within one month of the commencement of these Bye-Laws.
- (2) The Licensing Authority while granting a licence to the owner of an existing Slaughter House may, for sufficient reason to be recorded in writing, relax any of the conditions mentioned in Bye-Laws, No 6.
- **5.** Renewal of the Licence: A licence granted under these Bye-Laws may be renewed on payment of the fee of Rs.10,000/- (Rupees Ten Thousand) per annum or as decided by the Council from time and on application to the Licensing Authority at least a month before the expiry of the validity of the licence.

Provided that if the application for the renewal of licence is not received within the time, specified above, the licence shall be renewed only on payment of a fee amounting to twice the fee ordinarily payable.

6. Conditions of Licence: A Slaughter House shall fulfil the following conditions:

(a) The Slaughter House shall not be within 100 meters of any dwelling house and should be freely exposed to air on two sides at least.

- (b) There shall be no room over the Slaughter House.
- (c) The floor shall be well-paved with stone and cemented.
- (d) The surface of the walls in the interior shall be covered with any impervious materials to a height of 10ft.
- (e) There shall be no water closet, privy or cesspool within the Slaughter House: the water closet, privy or cesspool within.
- (f) There shall be no direct communication between the Slaughter House and any stable, water closet, privy or cesspool.
- (g) For cleanliness of the premises, walls and floors shall be kept in repair and cleaned within 3 hours after slaughtering.
- (h) No dog shall be kept or allowed in the Slaughter House.
- (i) All refuse, blood, manure and garbage shall be placed in suitable vessels of non-absorbent material with close-fitting covers immediately after slaughtering which shall be removed within three hours, all skins, fat and offal shall also be removed within four hours. No skin shall be dried or tanned within the premises of the Slaughter House.
- (j) Every lair for cattle must be properly paved, drained and ventilated.
- (k) The Lair for cattle shall not lie within three meters of any dwelling house.
- (1) The Slaughter House shall be opened at all reasonable hours to the inspection of the licensing Authority, Council or its authorized Officer and the owner or occupier of the Slaughter House shall be required to affix a notice to that effect on some conspicuous part of the premises.
- (m) The Slaughter House shall provide for a sale-counter for convenience of the public.
- **7. Inspection:** The Senior Chief Executive Officer or any other Officer authorized by him of the Council shall be the Licensing Authority.
- **8. Appeal:** Any one aggrieved by an order of the licensing Authority may within thirty days of the order file and appeal to the Council.
- **9. Revision:** The District Magistrate, Kakching District, may, on his own motion or on the application made to him, revise any order passed by the Licensing Authority of the Council under these Bye-Laws.

Provided that no revision shall lie after three months from the date of such order.

10. Penalty:

- (1) Any person who contravenes any provision of these Bye-Laws shall be liable to a fine which may extend to Rs. 1,000/- (Rupees One thousand) and when the offence is a continuing one, to a daily fine not exceeding Rs. 100/- (Rupees One hundred) during the continuance of the offence.
- (2) The Licensing Authority shall be competent to impose the fine for the breach of any of these Bye-Laws.
- (3) The Licensing Authority before passing an order under clause (2) above, shall hold a summary enquiry, it shall record briefly the particulars of the breach alleged to have been or is being committed, a substance of the evidence adduced, the decision of the Licensing Authority and the reason for the decision.
- (4) The Licensing Authority may suspend the licence at any time for sufficient reason to be recorded in writing of during the continuance of the summary enquiry.
- (5) Every licence granted under these Bye-Laws, may, on the recommendation of the Licensing Authority, be cancelled by the Council for the contravention of, or failure to

comply with, any of the conditions of the licence or any of the provisions of these Bye-Laws.

Provided that before the cancellation of the licence, the licensee shall be given a reasonable opportunity of showing cause against such cancellation.

11. Realisation of arear fine: A fine not realised within fifteen days from the expiry of the period of appeal or from the date of the disposal of the appeal, as the case may be, shall be deemed to be in arear and may be realised as an arear.

FORM A Licence for a Slaughter House (See Bye-Law 2(4))

This Licence is granted to	,
S/o of	
with premises described below to run a Slaught	er House for the purpose of selling eat meats in
accordance with the provisions of the The Kakel	ning Municipal Council (Slaughter House) Bye -
Laws, 2025. This licence shall be valid from	to
Description of the premises	
North:	
South:	
East:	
West:	
Kakching, the	Licensing Authority

FORM 'B'

APPLICATION FORM FOR LICENCE/RENEWAL OF LICENCE FOR SLAUGHTER HOUSE

1. 2. 3.	Name of the applicant : (in full block letters) Father's / Husband's name : Address of the Applicant : I. Present :		
4.	II. Permanent : Personal Age :		
5.	Type of business / trade :		
6.	Place / location of business applied for :		
7.	Size of the stall / vendor applied for :		
Muni	I, hereby, declare that all information above are true to the se to comply the provisions of the bye-laws and other rules cipal Council and those which may be changed, altered or estand that any contravention of the Act and bye-laws frame	and regulation of the Kak r modified from time to ti	ching me, I
	Date: Place:	Signature of the app	licant

Note: Two copies of passport size photograph of the applicant shall be accompanied with the applicant.

THE KAKCHING MUNICIPAL COUNCIL (REGULATION OF TRAFFIC AND PREVENTION OF OBSTRUCTION ETC.) BYE -LAWS, 2025

1. Short title, extent and commencement:

- (a) These bye-laws may be called "The Kakching Municipal Council (Regulation of Traffic and Prevention of Obstruction etc.) Bye-Laws, 2025"
- (b) These bye-laws shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (c) They shall come into force from the date of their publication in the Official Gazette of Manipur.

2. Definitions: In these Bye - Laws, unless the context otherwise required:

- (a) "Council" means the Kakching Municipal Council.
- (b) "Chairperson" means the Chairperson of the Kakching Municipal Council.
- (c) "Senior Chief Executive Officer" means the Senior Chief Executive Officer of Kakching Municipal Council.
- 3. Fines The penalty for the infringement of any of these bye-laws shall be:
 - (a) a fine not exceeding the sum stated at the foot of the bye-laws.
 - (b) in the case of a second or subsequent conviction for a similar offence a fine not exceeding the sum (if any) stated in that behalf at the foot of the bye-laws, and
 - (c) in case of a continuing offence, further fine, not exceeding the sum (if any) stated at the foot of the bye-laws as the daily fine, which daily fine may be imposed for each day after written notice of the offence from the Council.

REGULATION OF TRAFFIC ON PUBLIC ROADS

- 4. YOUTHFUL DRIVERS. (a) No owner of any carriage or cart shall allow it to be driven on any public road by a driver under fourteen years of age.
 - (b) No owner of any carriage or cart pulled by animals shall allow it to be driven on any public road by a driver under eighteen years of age. Fine Rs. 500/-
- 5. DRIVING MORE THAN ONE CARRIAGE OR CART: No driver shall drive or have in his charge on any public street more than one carriage or cart except in the case nave in carts, hinder one which is securely fastened to the preceding cart. Fine Rs. 500/-
- 6. STANDING VEHICLES: No person shall keep standing on any public street any vehicle in such a manner as to cause inconvenience to the public, for any time longer than may reasonably be required for loading or un-loading or for picking up or setting down passengers.
 - Fine Rs. 1,000/-, on a second or subsequent conviction Rs. 500/-
- 7. CHARGE OF CARRIAGE OR CART: No person shall leave any carriage or cart on any public street without a person in charge thereof.

- 8. RULES OF THE ROAD: Any person driving a carriage or cart, or riding a bicycle, or driving or riding an animal, or carrying a palanquin on any public road, shall keep to his left when he passes a vehicle coming from the opposite direction or when any vehicle overtakes him, and shall keep to his right when overtaking any vehicle. Fine Rs. 500/-
- 9. LIGHTS: No person shall drive any of the undermentioned vehicles or animals or convey any palanquin, on any public road between sunset and half an hour before sunrise, unless lights are provided as follows:
 - a. every carriage must carry two conspicuous lights, one on each side;
 - b. every cart must carry one conspicuous light;
 - c. every elephant or palanquin must be accompanied by one conspicuous light;
 - d. every cycle must carry one conspicuous light in front.

Fine Rs. 800/.

- 10. SIGNALS ON MOTORS AND CYCLES: No person shall drive any motor-car, or ride any motor cycle or any tricycle on any public road unless it has attached to it a bell, horn or other suitable signal in good order.
 - Fine Rs. 1,000/-
- 11. MAXIMUM LOAD FOR CARTS: No cart shall, without the general or special permission of the Council, carry on any public road a load in excess of 500 Kg. Fine Rs. 500/-
- 12. VEHICLES LADEN WITH GIRDERS, ETC.: No person shall drive upon a public road any vehicle laden with iron girders, rails, beams, bulls, bamboos, planks or other materials of a similar character which exceed twelve feet in length, unless the vehicle be accompanied by another person and be loaded in such a way that no portion of the said materials touches the ground.

Fine Rs. 500/-

- 13. VEHICLES LADEN WITH BRICKS/STONES ETC.: No person shall drive upon a public road any vehicle laden with bricks, stones, or other materials of a similar character, unless such materials be so secured that they cannot fall on to the road. Fine Rs. 500/-.
- 14. ANIMAL LADEN WITH BAMBOOS OR TIMBER: No person shall convey on any public road bamboos or timber placed on the back of any animal in such a way that any portion of such bamboos or timber touches the ground. Fine Rs. 500/-
- 15. TAKING AN ELEPHANT OVER A BRIDGE: No person shall allow any elephant in his charge to go over any bridge on any public road unless the bridge be constructed of arched masonry, steel or farrow-concrete or similar durable materials. Fine Rs. 500/-
- 16. DRIVING CART IN CENTRE OF A PUBLIC ROAD: No person shall drive a cart on the centre of any public road on which cart-tracks are provided. Fine Rs. 500/-

17. SITTING OR SLEEPING: No person shall sit, sleep or stand on any public road so as to obstruct traffic.

Fine Rs. 500/-

18. DRIVING OR RIDING ON FOOT PATH: No person shall willfully drive or ride any vehicle or cattle on any foot path set apart for the use of foot-passengers. Fine Rs. 500/-

PREVENTION OF OBSTRUCTIONS, ENCROACHMENT OR EXCAVATIONS ON OR NEAR PUBLIC ROADS OR OTHER PLACES OF PUBLIC RESORT.

- ABANDONING OR LETTING LOOSE CATTLE: No person shall abandon or let loose or negligently allow to get loose any cattle on any public road. Fine Rs. 500/-
- 20. CHILDREN PLAYING OR WANDERING: No parent or guardian of any child below the age of seven years shall allow such child to play or wonder about on any public road except in the presence and under/the control of a parent or / guardian. Fine Rs. 500/-
- 21. DEPOSITING ARTICLES: No person shall, without the general or special permission of the Council, deposit any articles on any public road, except for a temporary purpose as may be required for loading and unloading, or use public roads as a place for keeping any vehicle or cattle, or for washing any article or for any other private purpose. Fine Rs. 1,000/-
- 22. PLANTING TREES: No person shall plant a tree on any public road without the general or special permission of the Council. Fine Rs. 1,000/-
- 23. EXCAVATION AND ENCLOSURES: No person shall, without the general or special permission of the Council, make any excavation on any public road or on near any ghat or public ferry or enclose any such road or any part thereof. Fine Rs. 1,000/-, daily fine Rs. 200/-
- 24. RAISING OF STRUCTURES AND CONSTRUCTION OF BUILDINGS: No person shall without the general or special permission of the Council raise any structures or buildings on any public roads or the slopes thereof or the drains by the sides of the roads. Fine Rs. 1,000/-, daily fine Rs. 200/-
- 25. REMOVING TURF OR CUTTING GRASS: No person shall, without the general or special permission of the Council, remove turf or cut grass from any public road or the slopes thereof.

 Fine Rs. 500/-
- 26. DISCHARGE OF WATER: No person shall affix or cause to be affixed to any building owned or occupied by him any gutter, spout or other thing intended for the conveyance

and discharge of water, or shall leave in any such building any opening for the discharge of water, in such a way that the water discharged there from is thrown or falls upon a public

road or galley except through a down pipe or other suitable contrivance reaching to the level of the public road or gully.

Fine Rs. 1,000/-, daily fine Rs. 200/-

27. BREAKING IN HORSES: No person shall break in horse on any public road not set apart for that purpose.

Fine Rs. 500/-, a second or for subsequent conviction, Rs. 100/-

28. PLAYING KITES: No person shall fly a kite on any public road or in such a way that it may fall on any public road.

Fine Rs. 500/-

29. PLAYING GAMES: No person shall play any game on any public road.

Fine Rs. 1,000/-

30. THROWING STONES OR MISSILES: No person shall throw or discharge any stone or missile on or near any public road.

Fine Rs. 500/-

31. DRIVING ACROSS A DRAIN: No person shall drive any vehicle across a public drain in or near any public road so as to cause damage to such drain.

Fine Rs. 500/-

- 32. DUST-BINS: No person shall:
 - a. place any burning material in any Municipal dust-bin on or near a public road, or
 - b. burn in any such dust-bin any paper, leaves, grass wood or other material.

Fine Rs. 500/-

33. CLOSED PUBLIC ROAD: No person shall take or drive any motor vehicle, carriage or cart on a public road or part of a road which is closed by order of the Council to all or any specified description of wheeled traffic or displace any barrier or fence or notice erected for the purpose of closing such public road or part thereof.

Fine Rs. 500/-

34. **EXPOSING ARTICLES FOR SALE:** Without the general or special permission of the Council which may, if the Council so directs, be subject to the payment of fees according to a scale prescribed by the Council at a meeting, no person, shall use or occupy any public road, market place or any other places of public resort, for the sale of any article or for the exercise of any calling or for setting up any booth or stall.

Fine Rs. 1,000/-, on a second or subsequent conviction, Rs. 200/-

35. USE OF PUBLIC VEHICLE BY CASES OF INFECTIOUS AND CONTAGIOUS DISEASES: No vehicles kept for hire or otherwise kept for use by the public shall be allowed to be used by case of infectious and contagious diseases without a special permission of the Council in each case. No vehicles so used shall be allowed to be used by any other person without the permission of the Council.

Fine Rs. 500/-, or a second or subsequent conviction, Rs.100/-

THE KAKCHING MUNICIPAL COUNCIL (BURIAL AND BURNING GROUNDS AND DISPOSAL OF CORPSES & CARCASSES) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Burial & Burning Grounds and Disposal of Corpses & Carcasses) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.

2. **Definitions:**

- (1) "Act" means Manipur Municipalities Act, 1994.
- (2) "Council" means Kakching Municipal Council.
- (3) "Director" means the Director of Medical, Health and Family Welfare Services, Government of Manipur.
- (4) "Senior Chief Executive Officer" means Senior Chief Executive Officer of the Council.
- (5) "Official Gazette" means the Manipur Gazette.
- (6) "Chairperson" means Chairperson of the Council.
- (7) "State Government" means the Government of Manipur.
- 3. Penalties: The penalty for the infringement of any of these bye-laws shall be a fine not exceeding the sum stated at the foot of the bye-laws.
- 4. Except and otherwise provided in the Act, the Council may provide burial and burning ground at such a place as certified by the Director of the State Government to be a fit place for such burial and burning ground.
 - Provided that the burial and burning ground should be at least 150 fts away from the public tank or water body and 200 fts from a house or School or temple.
- 5. Permission for use of the burial and burning ground shall be taken from the Chairperson or the Senior Chief Executive Officer or the Health Officer of the Council or an Officer authorized by the Senior Chief Executive Officer in this behalf.
- 6. No monument shall be erected either on the burial and burning ground.
 - Provided that marks either in masonry work or stone or wood may be put to indicate the identity of the dead body on the burial ground.
- 7. Burial and burning of the dead body shall be done by the relative themselves on the payment of a fee of Rs. 5,000/- or as decided by the Council from time to time, provided such fee is deposited in the Office of the Council before the disposal of the dead body.

Provided that the burial of the dead body of paupers or unclaimed dead bodies will be done by the Council.

8. The Council may dispose of a dead body in the burial and burning ground on payment of a fee of Rs. 10,000/- only or as decided by the council from time to time, provided such fee is deposited in the Office of the Council before the disposal of the dead body.

Provided that no fee shall be made for the burial and burning of the paupers or unclaimed dead bodies or any dead body having no relatives, if prior approval of the Chairperson or the Senior Chief Executive Officer or any Officer authorized by the Senior Chief Executive Officer is obtained in this behalf.

Carcasses

- 9. Every person within whose premises any animal may die shall within 6(six) hours after its death, or if the death occurs at night then within 6(six) hours after sunrise, either remove at his own expenses the carcass to the place as may be set apart by the Council for the reception of such carcass, or report its death to the Sanitary Inspector/Authority concerned of the Council and in such latter case, shall pay to the said officer the expense of removing the carcass at the rate of Rs. 2,000/- to Rs. 5,000/- only per carcass or at such other rate as the Council may determine from time to time, and in cases where the said person is not the owner of the animal and the owner is known, the owner shall be responsible for the payment of such expenses; and such expense shall be recoverable as a debt to the Council. No Sanitary Inspector/Authority, when called upon, shall neglect to remove a carcass. Fine Rs 5,500/-
- 10. No person shall deposit or cause to be deposited any carcass or any part of a carcass in any place other than such places as may from time to time identified/specified by the Council for the reception of such carcass. Fine, Rs. 5,000/-

Corpses

- 11. No Person shall carry a corpse or part of a corpse along any road, unless it be decently covered and totally concealed from view. Fine Rs. 2,000/-
- 12. No person while carrying a corpse or part of a corpse shall, except for the purpose of ordinary relief or for a religious purpose, deposit it on or near any road. Fine Rs. 2,000/-
- 13. Every corpse, or part of a corpse that has been kept or used for the purpose of dissection, must be removed in a closed vehicle. Fine Rs. 8,000/-
- 14. No person shall without the general or special permission of the Council, dispose of any corpse otherwise than by burying or by burning it in a place set apart for the purpose by the Council. Fine Rs. 10,000/-
- 15. Any person who conveys, or causes to be conveyed, any corpse to any burial and burning ground or burning ghat shall bury or burn the same or cause it to be buried or burnt within six hours after its arrival at such ground or ghat Fine Rs.10,000/-

THE KAKCHING MUNICIPAL COUNCIL (REGISTRATION & CONTROL OF PET DOGS) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Registration & Control of Pet Dogs) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.

2. Definitions:

- (1) "Act" means Manipur Municipalities Act, 1994.
- (2) "Council" means Kakching Municipal Council.
- (3) "Senior Chief Executive Officer" means Senior Chief Executive Officer of the Council.
- (4) "Official Gazette" means the Manipur Gazette.
- (5) "Chairperson" means Chairperson of the Council.
- (6) "Owner" means the owner of a dog and includes any other person who has the custody of such dog, with or without the consent of its owner.
- (7) "Dog" means Pet dogs, other than stray dogs.

3. Procedure for Registration of Dogs:

- (1) The owner of any dog who keeps or brings any dog within the limits of the Council, shall register such dog at the office of the Council. Such registration shall be effectuated upon payment of a one-time registration fee of Rs. 500/- or as decided by the Council from time to time. The Senior Chief Executive Officer or any other officer authorized by him, may register such dogs.
- (2) Each owner whose dog or dogs are registered under the bye-law No. 3(1) shall be required to pay an annual licence fee of Rs. 500/- or as decided by the Council from time to time to the Council.
- (3) The form for registration shall be provided on an application made to the Senior Chief Executive Officer of the Council to that effect.
- (4) That on receipt of form of registration, duly filled in by the office of the Council, the owner shall be supplied by the Council a metal ticket for the collar to be put around the neck of the dog. The cost of the metal ticket, as determined by the Senior Chief Executive Officer, shall be borne by the person applying for registration.
- (5) The owner shall ensure the vaccination of the dog prior to registration.

4. Duties and responsibilities of the owners:

- (1) The owner of the pet dog shall be responsible for the controlled breeding, immunization, neutering licensing in accordance with the provisions of these Bye-Laws.
- (2) Any dog not duly registered under these Bye-Laws or not wearing a metal ticket, as prescribed, may be removed from any public place by an authorized functionary of the Council and shall be liable to be dealt under the orders of the Senior Chief Executive Officer, if not claimed within 7 days by the owner.
- (3) For the purpose of these bye-laws, any person in charge of the dog, during the absence of the real owner from the limits of the Council, shall be deemed to be the owner of the dog.

- (4) It shall be mandatory for each owner to carry disposable bags to collect any litter or defecation made by dog while walking or resting on the roads or streets of the Council.
- (5) No owner or person in charge of the dog shall allow such dog to defecate on any road/street/drain within the limits of the Council. In case any dog is found defecating on the road/street/drain, it shall be the duty of the owner concerned to clean the excreta and pack it in a disposable bag, to be disposed of in the same manner as the human excreta is disposed of.

5. Guidelines for dog breeders:

- (1) A dog must be registered with the Council; he must maintain a full record of the number of the puppies born/died from individual bitches. He shall also maintain a record of pedigree and vaccination.
- (2) The dog breeder must maintain a record of the person buying or taking ownership of any puppy. He should ensure that a person has the required knowledge for the upkeep of the puppies.
- (3) For the purpose of one-time registration charges and annual registration fee, the breeder shall have the same obligation as the dog owners under these bye-laws.
- 6. Whoever, being the owner or person in-charge of any dog, neglects to restrain it from roaming free or be at large in any street without being muzzled and without the owner's knowledge, or being secured by a chain, in any case in which-
 - (1) The dog annoys or intimidates any person with or without the owner's knowledge or
 - (2) The Board has, by public notice during the prevalence of rabies or any such disease, so directed, shall be punishable with fine as determined by the Council.

7. Whoever within the jurisdiction of the Council –

- (1) Allows any ferocious dog which belongs to him or his in charge of, to be at large without being muzzled; or
- (2) Sets on or causes any dog or other animal to attack, worry or intimidate any person; or
- (3) Knowing or having reason to believe that any dog belonging to him or his charge has been bitten by any dog or animal suffering or reasonably suspected to be suffering from rabies, neglects to give immediate information of the fact to the Senior Chief Executive Officer or gives information which is false, shall be punishable with a fine of Rs. 1,000/- or as determined by the Council from time to time.

8. Penalty:

Any contravention of these Bye-Laws including the failure to register the dog as per bye-Law No. 3 above, shall be punishable with a fine of Rs. 1,000/- or as decided by the Council from time to time, and in case of continuation of such contravention, the fine shall be determined based on the number of days of such continuous contravention by the Council.

THE KAKCHING MUNICIPAL COUNCIL

(REGULATION OF HOTELS, BOARDING & LODGING HOUSES, REST HOUSES, RESTAURANTS, EATING HOUSES, CAFÉ, REFRESHMENT ROOMS, RESIDENTIAL CLUBS ETC.) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Regulation of Hotels, Boarding & Lodging Houses, Rest Houses, Restaurants, Eating Houses, Café, Refreshment Rooms, Residential Clubs etc.) (Amendment) Bye-Laws, 2025".
- (2) These bye-laws shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Regulation of Hotels) Bye-laws, 2001", it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 4(3):

The existing Bye-Law 4(3) to the "The Kakching Municipality (Regulation of Hotels) Bye-Laws-2001" shall be substituted by the following namely:

Every registration/licence granted under these bye-laws shall be issued in the prescribed form subject to the payment of the prescribed fees as specified in the Schedule appended to these Bye-Laws or as decided by the Council from time to time.

4. Amendment of Bye-Law 4(5):

The existing Bye-Law 4(5) to the "The Kakching Municipality (Regulation of Hotels) Bye-Laws, 2001" shall be substituted by the following namely:

A licence shall be valid for 1(one) year commencing from the date of issue of licence and expired automatically unless renewed within ninety days from the date of expiry.

5. Amendment of Bye-Law 4(6):

The existing Bye-Law 4(6) to the "The Kakching Municipality (Regulation of Hotels) Bye-Laws-2001" shall be substituted by the following namely:

Every application for the renewal of a licence shall be made in form 'A' at least 30 days prior to the date of expiry of the licence;

Provided that if the application for the renewal of licence is not received within the time, specified above, the licence shall be renewed only on payment of a fee amounting to **twice** the fee ordinarily payable.

6. Amendment of Schedule:

The existing Schedule to the "The Kakching Municipality (Regulation of Hotels) Byelaws, 2001" shall be substituted by the following namely:

SCHEDULE

THE RATES OF LICENCE/REGISTRATION FEES

Class	Particulars	Licence fee for 1 year period	Registration fee
Class-I	Where the business is run on a big scale with lodging accommodation or with separate rooms for Kitchen, Dining Hall and lodging accommodation.	Rs. 5,000/-	Rs. 10,000/-
Class-II	Where separate rooms are kept for kitchen and a large variety of food is kept for sale.	Rs. 3,000/-	Rs. 7,000/-
Class-III	Where the business is run on a small scale and arrangement for cooking and eating is made in the same room	Rs. 2,000/-	Rs. 3,000/-

THE KAKCHING MUNICIPAL COUNCIL (REGULATION OF MARKET) (AMENDMENT)BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Regulation of Market) (Amendment) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC')
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Regulation of Market) Bye-Laws, 2001", it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 4:

The existing Bye-Law 4 of the "The Kakching Municipality (Regulation of Market) Bye-Laws, 2001" shall be substituted by the following namely:

The Council may levy any one or more of the following rents/fees at such rate as provided in the schedule appended to these bye-laws or as decided by the Council from time to time.

4. Amendment of Bye-Law 6:

The existing Bye-Law 6 of the "The Kakching Municipality (Regulation of Market) Bye-Laws, 2001" shall be substituted by the followings namely:

Procedure for grant & renewal of license:

- (1) Licence may be issued by call of public application & draw of lots or any other manner as decided by the Council from time to time subject to the terms and conditions stipulated in these bye-laws;
- (2) Application for grant of licence under these bye-laws shall be made in Form A, the prescribed manner with the necessary fees in the schedule appended here or as fixed by the Council from time to time to the Senior Chief Executive Officer not later than 30 days before the date from which the licence applied for is to be commenced or such time as notified by the Council;
- (3) A licence granted under these bye-laws shall be valid upto 31st March of a year and may be renewed every year on payment of necessary fees in the schedule appended here or as fixed by the Council from time to time;
- (4) Application for renewal of licence shall be made in Form A to the Senior Chief Executive Officer at least 30 days prior to the expiry of the licence.

Provided that if the application for the renewal of licence is not received within the time, specified above, the licence shall be renewed only on payment of a fee amounting to twice the fee ordinarily payable.

5. Amendment of bye-Law 9(iii)

The existing Bye-Law 9(iii) of the "The Kakching Municipality (Regulation of Market) Bye-Laws, 2001" shall be substituted by the following namely:

License issued for private market shall expire on 31st December of every year and shall be subject to renewal on or before 1st January of every subsequent year.

6. Amendment of Bye-Law 19:

The existing Bye-Law 19 of the "The Kakching Municipality (Regulation of Market) Bye-Laws, 2001" shall be substituted by the followings namely:

Whoever commits a breach of any these bye-laws or any other conditions or the licence and agreement in addition to the penalties under the act shall be punishable:

- (1) With a fine which may extend to Rs. 500/- (Rupees Five hundred);
- (2) And in the case of continuing contravention with an additional fine which may extend to Rs.100/- (Rupees One hundred) for everyday during which such contravention continues after the first such contravention.

FORM 'A'

Application for Licence/ Renewal of Licence

1.	Full name and address of applicant:
2.	Father name:
3.	Age:
4.	Purpose for which License is required:
5.	The place in respect of which the license is required:
6.	(1) Ward No.:(2) Street.:(3) Holding No./UPIN:(4) Boundaries for identifying the place:
7. T	The name and address of owner of Holding:
	The rent of the place or the estimated rental value when the applicant is the owner of the premises:
9. P	Period for which license is required:
	I declare that all information above is true to my knowledge and belief.
	Applicant:
Dat	re
Wi	tness:
1.	Name:
	Address:
2.	Name:
	Address:
Str	ike out which is not applicable

SCHEDULE

1. Licence/Card Fee for the use of or the right to expose goods for sale

(1) Shed, Plot etc.

-Rs. 2,000/-annually

2. Fees on animals brought for sale into or sold in Municipality markets

(1) Cat, goat, sheep, pig etc.

- Rs. 50/-

(2) Each chicken, duck and other birds

- Rs. 20/-

3. Licence Fee for

(1) Brokers, Commissioned Agents

- Rs. 5,000/- annually

(2) Porter, Coolie etc.

- Rs. 1,000/- -do-

4. Other Rent/Fee

SL.			
NO.	PARTICULARS	RENT/FEE (Rs.)	REMARKS
1	Phanek Namthang Group	200	Per month/seat
2	Shillai Cloth Group	200	Per month/seat
3	Gold Ornament Group	180	Per month/seat
4	Fruits, Beetles & Sweets	180	Per month/seat
5	New Vegetable Group	150	Per month/seat
6	Potato Group	150	Per month/seat
7	Banana Group	150	Per month/seat
8	Cosmetic Group	150	Per month/seat
9	Fish Group	150	Per month/seat
	Market No.1		
10	Box stall	7	Per Sq.ft/month
11	Shop Rent (Pucca)	12	Per Sq.ft/month
12	Shop Rent, 1st floor (Pucca)	11	Per Sq.ft/month
13			Per Sq.ft/month
14	GF Shops excluding 64 & 20 (Pucca)	10	Per Sq.ft/month
15	1st Floor Shops excluding 64 & 20 (Pucca)	6	Per Sq.ft/month
	Old Market		
16	Box stall	10	Per Sq.ft/month
17	Shop Rent (Semi Pucca)	13	Per Sq.ft/month
18	Shop Rent (Pucca)	15	Per Sq.ft/month
19	Shop Rent, 1st floor (Pucca-A)	11	Per Sq.ft/month
20	Shop Rent, 1st floor (Pucca-B)	15	Per Sq.ft/month

THE KAKCHING MUNICIPAL COUNCIL (ADVERTISEMENT) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Advertisement) (Amendment) Bye-Laws, 2025".
- (2) These bye-laws shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) These bye-laws shall come into effect from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Advertisement) Bye-laws, 2001" it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 4(d):

The existing Bye-Law 4(d) to the "The Kakching Municipality (Advertisement) Bye-Laws, 2001" shall be substituted by the following namely:

Fix and levy fees in respect of various areas, categories, types and classes of advertisements in schedule appended to these bye-laws or as decided by the Council from time to time;

4. Amendment of Bye-Law 7(2):

The existing Bye-Law 7(2) to the "The Kakching Municipality (Advertisement) Bye-Laws, 2001" shall be substituted by the following namely:

License for production and display of advertisement on behalf of others may be obtained by submitting an application in the prescribed form to the KMC along with the necessary registration fee in schedule appended to these bye-laws or as decided by the Council from time to time.

5. Amendment of Schedule:

The existing Schedule to the "The Kakching Municipality (Advertisement) Bye-Laws, 2001" shall be substituted by the following:

SCHEDULE TAX ON THE KAKCHING MUNICIPAL COUNCIL (ADVERTISEMENT)(AMENDMENT), BYE-LAWS, 2025

- 1. (1) In respect of non-illuminated advertisement on cloth hung across the street:
 - (a) In a street of 3m to 6m in breadth Rs.200/- per calendar month or less than a calendar month.
 - (b) In a street of above 6m in breadth Rs.500/- per calendar month or less than a calendar month.

(2) In respect of advertisement on hoarding, walls, posts, stands, traffic island in the form of **non-illuminated sky sign** at the rate within the following range:

	Upto a v	week per month	per year
(a) For a space not exceeding 1 sq.m	= Rs.4	0/- Rs.150/-	Rs.1,500/-
(b) For a space over 1 sq.m upto 2 sq.	.m= Rs.5	50/- Rs.190/-	Rs.1,900/-
(c) For every additional 1 sq.m or less the size of (b) above	s to =Rs.	20/- Rs. 50/-	Rs.500/-

(3) In respect of **non-illuminating** advertisement on vehicles conveyance:

	Upto a week per month	per year
(a)	For every vehicle other than motor = $Rs.30/ Rs.100/-$	Rs.2,000/-
	car or lorry or any other means of	
	conveyance propelled by electrical	
	power.	
(b)	For each motor car or lorry or any other = $Rs.25/- Rs.90/-$	Rs. 900/-
	Conveyance propelled by mechanical	
	power.	
(c)	For other conveyance such Rickshaw = $Rs.15/- Rs.50/-$	Rs.500/-
	tonga etc.	

Note: Mere exhibition of the name of the owner of vehicle lorry or car or any conveyance is not an advertisement liable to tax.

(4) Advertisement on Board carried by the stand-with boardmen.

Upto a week	per month	per year
Rs 30/-	Rs 100/-	Rs 1.000/-

(5) Illumination advertisement and sky sign at the rate within the following range.

Upto a week	per month	per year
= Rs.80/-	Rs.250/-	Rs.2,500/-
= Rs.120/-	Rs.400/-	Rs.4,000/-
of (b) above = $Rs.30/-$	Rs.100/-	Rs.1,000/-
	= Rs.80/- $= Rs.120/-$	= Rs.80/- Rs.250/- $= Rs.120/- Rs.400/-$

Note: For the purpose of calculation of size of an illuminated advertisement of sky sign the greatest length and greatest breadth will be taken into consideration at the rates within the following range

(6) Advertisement exhibition on	Upto a week	c per month	<u>n per year</u>
Screens by means of lantern			
Slides or other devices in			
Cinema House or other public place	es. Rs.120/-	Rs.400/-	Rs.4,000/-

Note: Fraction of a month or year shall be calculated at the basis of calculation of a week or a month if it is necessary.

THE KAKCHING MUNICIPAL COUNCIL (SALE OF MEATS) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Sale of Meats) (Amendment) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Sales of Cut Meats)) Bye-laws, 2001" it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 7(ii):

The existing Bye-Law 7(ii) of the "The Kakching Municipality (Sales of Cut Meats) Bye-laws, 2001" shall be substituted by the following namely:

The fee for such a licence shall be

- (A) "Rs.10,000/- (Rupees Ten thousand) only" for doing the business above Rs.10 Lacs during the year.
- (B) "Rs.6,000/- (Rupees Six thousand) only" for doing the business above Rs.5 Lacs but less than Rs.10 Lacs during the year.
- (C) "Rs.4,000/- (Rupees Four thousand) only" for doing the business above Rs.1 Lac but less than Rs. 5 Lacs during the year.

Further, in future the Licence Fee shall be decided by the Council from time to time.

4. Amendment of Bye-Law 8:

The existing Bye-Law 8 of the "The Kakching Municipality (Sales of Cut Meats)) Bye-laws, 2001" shall be substituted by the following namely:

A licence granted under these Bye-Laws shall be valid for one year only from the date of its issue and it may be renewed on payment of the respective fees as mentioned in Bye-Laws 7(ii) on application in this behalf to the Licensing Authority, at least a fortnight before the expiry of the existing licence.

Provided that if the application for the renewal of licence is not received within the time, specified above, the licence shall be renewed only on payment of a fee amounting to twice the fee ordinarily payable.

THE KAKCHING MUNICIPAL COUNCIL (PARKING FEE ON VEHICLES) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Parking Fee on Vehicles) (Amendment) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Parking Fee) Bye-laws, 2001" it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 3:

The existing Bye-Law 3 of the "The Kakching Municipality (Parking Fee) Bye-Laws, 2001 shall be substituted by the following namely:

No vehicle shall park in the parking area without payment of parking fees as specified in the schedule appended to these Bye-laws or as decided by the Council from time.

4. Amendment of the Schedule:

The existing Schedule to the "The Kakching Municipality (Parking Fee) Bye-Laws, 2001 shall be substituted by the following namely:

SCHEDULE
The Parking Fees shall be imposed as under

S1.	Class of Vehicles	Upto 3 hrs	Upto 6 hrs	Upto 12 hrs	Beyond 12 hrs
No.	Class of Vehicles	(Rs.)	(Rs.)	(Rs.)	(Rs.)
1.	Bus, Truck, Lorry	50	90	170	Rs. 5/- for every addl. hr
2.	Mini Bus, Vans, Tempo, Cars & Jeeps	30	50	90	-do-
3.	Auto Rickshaws, E-Rickshaws	20	30	50	-do-
4.	Two Wheelers	10	20	40	-do-
5.	Cycle-Rickshaw, Thela, Bullock, Horse Carts.	10	30	50	-do-
6.	Bicycles	5	10	20	-do-

THE KAKCHING MUNICIPAL COUNCIL (REGISTRATION & LICENSING OF SHOPS AND ESTABLISHMENTS) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Registration & Licensing of Shops and Establishments) (Amendment) Bye-Laws, 2025"
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Registration & Licensing of Shops) Bye-laws, 2001" it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Schedule:

The existing Schedule to the "The Kakching Municipality (Registration & Licensing of Shops) Bye-laws, 2001" shall be substituted by the following namely:

SCHEDULE OF FEES AND FINES

Bye-	Clause	Subject	Fee Range
Laws			
3	(2)	Registration fee for doing Business:	
		(A)Rs. 20 Lacs and above	8,000-10,000
		(B)Above Rs.10 Lacs but not exceeding Rs. 20 Lacs	4,000-5,000
		(C)Rs. 3 Lacs above but not exceeding Rs.10 Lacs	1,500-2,500
		(D)Rs. 1 Lac above but not exceeding Rs.3 Lacs	1,000-2,000
4	(2)	Licence fee for doing Business during the year:	
		(A)Rs. 20 Lacs and above	3,000-5,000
		(B)Above Rs.10 Lacs but not exceeding Rs. 20 Lacs	2,000-3,000
		(C)Rs. 3 Lacs above but not exceeding Rs.10 Lacs	1,000-1,500
		(D)Rs. 1 Lac above but not exceeding Rs.3 Lacs	500-1,000
4	(5)	Renewal of Licence: As stated above.	
10	(1)	Penalty:	
		(A) Violation of any provision	Rs.2,000/-
		(B) Continuance of violation for each day	Rs.500/-
		Fee for Duplicate Registration Certificate (if lost or	Rs.2,000/-
		missing)	
		Fee for Duplicate Licence (if lost or missing)	Rs.2,000/-

THE KAKCHING MUNICIPAL COUNCIL (REGULATION AND GRANTING OF MOBILE STALL/VENDOR/HAWKER-LICENCE) (AMENDMENT) BYE-LAWS, 2025

- 1. Short title extent and commencement:
 - (i) These bye-laws may be called "The Kakching Municipal Council (Regulation and Granting of Mobile Stall/Vendor/Hawker-Licence) Bye-Laws, 2025".
 - (ii) These bye-laws shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
 - (iii) They shall come into effect from the date of their publication in the Manipur Gazette.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "Regulation and Granting of Mobile Stall/Vendor/Hawker-Licence) Bye-laws, 2001" it shall be substituted/read as Senior Chief Executive Officer.
- 3. Amendment of Bye-Law 4:

The existing Bye-Law 4 to the "The Kakching Municipality (Regulation and Granting of Mobile Stall/Vendor/Hawker-Licence) Bye-Laws, 2001" shall be substituted by the following namely:

The licence shall be effective for one calendar month and shall be renewed from month to month. The monthly fees for the licence shall be fixed within the range from Rs. 3/- to Rs. 8/- per sq.ft or as decided by the Council from time to time.

FORM 'A'

(See bye-law 3) KAKCHING MUNICIPAL COUNCIL (Mobile Stall/Vendor/Hawker)

PHOTO

LICENCE

1. I	Licence No						
,	in full block letters)						
	Address of licensee :-						
1	. Present						
II	.Permanent						
5. I	5. Personal Age :						
6. Type of business / trade							
7. I	7. Place / area allotted						
8. 5	8. Size of stall / vendor						
9. Date of issue of licence							
			Licensin	g Officer			
			Kakching Muni	cipal Council			
		Manipur					
	Date of	Validity	Signature of Licensing Officer	Remark			
	Payment						
	I wy mont						

(The reverse page of licence)

The conditions of the licence of bye-laws-7

FORM 'B'

APPLICATION FORM FOR LICENCE/RENEWAL OF LICENCE FOR MOBILE STALL/VENDOR/HAWKER

8.	Name of the applicant :(in full block letters)		
9.	Father's / Husband's name :		
10.	Address of the Applicant :		
	III. Present :		
	IV. Permanent :		
11.	Personal Age :		
12.	Type of business / trade :		
13.	Place / location of business applied for :		
14.	Size of the stall / vendor applied for :		
Mur	I, hereby, declare that all information above ree to comply the provisions of the bye-laws anticipal Council and those which may be changerstand that any contravention of the Act and b	nd other rules and regulation of the Kake ged, altered or modified from time to tir	ching me, I
	Date: Place:	Signature of the appl	licant

Note: Two copies of passport size photograph of the applicant shall be accompanied with the applicant.

THE KAKCHING MUNICIPAL COUNCIL (ENTRY TOLL ON VEHICLES & ANIMALS) (AMENDMENT) BYE-LAWS, 2025

1. Short title, extent and commencement:

- (1) These bye-laws may be called "The Kakching Municipal Council (Entry Toll on Vehicles & Animals) (Amendment) Bye-Laws, 2025".
- (2) They shall extend to the whole area of Kakching Municipal Council (hereinafter referred to as 'KMC').
- (3) They shall come into force from the date of their publication in the Official Gazette of Manipur.
- 2. Wherever the term Executive Officer mentioned in the bye-laws "The Kakching Municipality (Entry Toll on Vehicles & Animals) Bye-Laws, 2001", it shall be substituted/read as Senior Chief Executive Officer.

3. Amendment of Bye-Law 3:

The existing Bye-Law 3 of the "The Kakching Municipality (Entry Toll on Vehicles & Animals) Bye-Laws, 2001" shall be substituted by the following namely:

Every vehicle and/or animal entering the Municipality area shall be levied and payable an entry toll at the rate specified in Schedule 'A' or as decided by the Council from time to time.

Explanation: Where a vehicle is loaded with vehicle(s) or animal(s), the vehicle(s) or animal(s) shall be treated as load and no separate toll(s) shall be payable for such loaded vehicle(s) or animal(s).

4. Amendment of Schedule-A:

The existing Schedule-A to the "The Kakching Municipality (Entry Toll on Vehicles & Animals) Bye-Laws, 2001" shall be substituted by the following namely:

SCHEDULE-A

(See bye-law 3)

Schedule of rate of entry on vehicle and animals

A-Vehicles:

Sl.No.	Types	Loaded	Unloaded
1.	Magic/Auto rickshaw (Passenger carrier)	Rs. 20/-	N/A
2.	Pick-up truck	Rs. 30/-	Rs. 10/-
3.	Mini truck	Rs. 50/-	Rs. 20/-
4.	Mini bus (Passenger carrier)	Rs. 30/-	N/A
5.	Bus (Passenger carrier)	Rs. 50/-	N/A
6.	Heavy vehicles truck (6 wheelers)	Rs.80/-	Rs. 40/-
7.	Heavy vehicles truck (upto 10 wheelers)	Rs. 150/-	Rs. 80/-
8.	Heavy vehicles truck (above 10 wheelers)	Rs. 300/-	Rs. 150/-
9.	Vehicles Transporter (flatbed truck)	Rs. 400/-	Rs. 200/-

B-Animals:

Sl.No.	Types	Entry Tax
1.	Each Elephant	Rs.200/-
2.	Each Buffalo	Rs.140/-
3.	Each Pony. Mule, Bull, Bullock, Cow, Donkey, Either etc.	Rs.100/-
4.	Each Ass, Pig, Goat	Rs.60/-
5.	Each Calf of more than 6 months old	Rs.40/-
6.	Others	Rs.40/-

5. The existing Bye-Law 18 shall be substituted by the following:

Any person committing a breach of any of these bye-laws shall be liable in addition to the penalties under the Act, to pay a fine not exceeding Rs.1,000/-(Rupees one thousand) only for every such breach and his vehicle and/or animal may be seized by the Officer/Employee/Agent at the Check Post.

Sr. Chief Executive Officer
Kakching Municipal Council
Manipur